

# **BYLAWS FOR THE LAMBDA IOTA CHAPTER OF KAPPA DELTA PI, INTERNATIONAL HONOR SOCIETY IN EDUCATION**

## **ARTICLE I – THE CHAPTER**

### **SECTION 1 LAMBDA IOTA**

The designation for the Appalachian State University Chapter of Kappa Delta Pi is the LAMBDA IOTA Chapter.

### **SECTION 2 PURPOSE**

The purpose of the LAMBDA IOTA Chapter of Kappa Delta Pi shall be to promote excellence in and recognition of outstanding contributions to education. Kappa Delta Pi shall endeavor to maintain a high degree of professional fellowship among its members, to quicken professional growth, and to honor achievement in educational work. To these ends, it shall invite to membership persons who exhibit commendable professional qualities, worthy educational ideals, and sound scholarship, without regard to race, age, color, religion, gender or sexual identity, or disability.

### **SECTION 3 CHAPTER YEAR**

The chapter year shall begin on July 1 and end on June 30.

### **SECTION 4 AUTHORITY**

In all matters of organization and procedures, the Constitution, Bylaws, and Rituals of the International Society of Kappa Delta Pi shall have precedence and should be consulted.

## **ARTICLE II – MEMBERSHIP**

### **SECTION 1 QUALIFICATIONS**

Membership in the LAMBDA IOTA Chapter is open to undergraduate students, graduate students, faculty members, and other professional educators.

Invitation to membership in an active chapter at an institution shall be dependent upon fulfillment of the following qualifications without regard to race, age, color, religion, gender or sexual identity, or disability.

*Note: Chapters may increase any of the following requirements, but it must be stated in these bylaws.*

#### **1.1 Undergraduate**

When seeking membership as an undergraduate student, a candidate must:

- 1.11 completion of 42 semester hours of coursework prior to initiation
- 1.12 have been accepted into the Reich College of Education Teacher Education Program
- 1.13 demonstrate that they have a cumulative GPA ranking in the upper *quartile* of the institution, school or college, or a cumulative grade point average of 3.5 (out of a 4.0 scale), or higher for all coursework completed and universities attended

#### **1.2 Graduate**

When seeking membership as a graduate student, a candidate must have:

- 1.21 full graduate standing at Appalachian State University

- 1.22 completed six (6) or more semester hours of graduate work at Appalachian State University where the student is enrolled;
- 1.23 have at least 12 hours (or the equivalent) of professional education courses programmed, in progress, or completed;
- 1.24 and a cumulative grade---point average on all graduate work undertaken of at least 3.5 out of 4.0, if a grade---point system is used or within the upper 12% of the institution, college, or school (the schools of education and the respective colleges from which candidates are selected).

### **1.3 Faculty & Educational Support Staff**

The number of faculty initiated at any one ceremony shall not exceed the number of other initiates. When seeking membership as a faculty member, a candidate must:

- 1.31 be a faculty or educational support staff member of Appalachian State University
- 1.32 give evidence of support for the Chapter and its programs.

### **1.4 Honorary Members**

Qualifications and limitations include:

- 1.51 Record of distinguished service in the cause of education.
- 1.52 Honorary membership is not open to a person eligible for another membership category or one who holds a degree in education.
- 1.53 No chapter may elect more than two (2) persons to honorary membership during any one Society year.
- 1.54 A person approved for an honorary membership shall be initiated according to appropriate ritual.

### **1.5 Students seeking alternative certification and/or licensure:**

Qualifications and limitations include:

- 1.61 hold a baccalaureate degree.
- 1.62 completion of at least 12 semester hours of an alternative certification program;
- 1.63 and, demonstrate a cumulative grade point average of at least 3.5 on a 4.0 scale.

## **SECTION 2 CHAPTER MEMBERSHIP**

### **2.1 Election to Membership**

The membership committee of the local chapter shall present the names of persons found eligible for consideration to:

- 2.11 active members of the local chapter, or
- 2.12 the chapter executive committee

### **2.2 Election to Membership**

A favorable vote of a majority of members participating in the vote is required for election as long as the group constitutes a quorum under the chapter's governing documents.

### **2.3 Transfer of Membership between Chapters**

An active member of the Society may transfer membership from one chapter to another with the appropriate notification to the Society Headquarters. Multiple chapter memberships are permissible.

## **2.4 Involuntary Suspension of Individual Members**

A member may be suspended for cause. A two---thirds (2/3) vote of the chapter executive committee is required for suspension of chapter membership, and a two---thirds (2/3) vote of the Executive Council is required for suspension of Society membership.

## **ARTICLE III – FINANCES**

The Chapter Treasurer, with the assistance of the Counselor, shall keep accurate records of the assets and the liabilities of the Chapter, and shall receive and expend Chapter monies as the Executive Committee directs.

### **SECTION 1 INITIATION FEE**

The Chapter shall remit to the Society Headquarters of Kappa Delta Pi required information for each initiate, along with the required fees, within two weeks of initiation.

### **SECTION 2 LOCAL DUES**

Annual dues for the LAMBDA IOTA Chapter shall be determined by a majority vote of active members present at a regular Chapter meeting and submitted to Headquarters on the Annual Financial Form. Annual local dues are not to exceed annual Society dues.

## **ARTICLE IV – INITIATION**

All candidates for membership in the LAMBDA IOTA Chapter shall be initiated according to the prescribed Society ritual. Members initiated previously by another chapter of the Society may be formally received into the LAMBDA IOTA Chapter according to the official Society reaffirmation ritual.

## **ARTICLE V – CHAPTER OFFICERS**

Each chapter shall include a minimum of President and Treasurer. Refer to the Society bylaws for the responsibilities of officer positions. Additional officers, as indicated in the chapter bylaws and/or chapter model (selected biennially), must be elected by the chapter.

### **SECTION 1 QUALIFICATIONS**

All candidates for officer positions must be active members of both the Society and the LAMBDA IOTA Chapter.

### **SECTION 2 ELECTION**

Officers shall be elected and installed a minimum of once each academic year and be reported to Headquarters no later than two weeks after elections are completed.

- 2.1 Method of Election. Chapter officers for the ensuing term shall be elected during any regular meeting of the chapter, or through a ballot sent to all active members, or through a combination of both methods.
- 2.2 Voting. A majority vote of active members participating in the vote shall be required for election.
- 2.3 Vacancies. Should a chapter office become vacant because of resignation, neglect of duty, or other causes, the Counselor and/or President may call a special meeting for the purpose of filling the vacancy. The procedure for filling the vacancy shall be the prerogative of the chapter and shall be described in the chapter bylaws.

*Example: The Executive Committee shall fill any vacancy in office occurring during the interim between elections.*

## **ARTICLE VI – CHAPTER COUNSELOR(S)**

Each Chapter must have a minimum of one Counselor.

## **SECTION 1 QUALIFICATIONS**

The Chapter Counselor must be a member of the college/university faculty or staff, if an institutional chapter, and an active member of the chapter.

## **SECTION 2 SELECTION OF COUNSELOR AND ASSOCIATE COUNSELOR(S)**

Each active institutional chapter shall have a Chapter Counselor selected from the faculty or staff of the institution. In such chapters where there is no Counselor, the Dean or designee will be asked to perform the duties of Counselor after appropriate consultation with the members. In addition to Counselor, each chapter may select one or more Associate Counselors. All provisions applicable to the Chapter Counselor shall apply to Associate Counselors. However, at institutional chapters, the Associate Counselor(s) need not be a faculty or staff member.

## **SECTION 3 NOTIFICATION OF COUNSELOR APPOINTMENT OR CHANGE**

The name of the Counselor shall be forwarded to the Chapter Services Department within two weeks of counselor appointment or change. A certificate confirming the appointment shall be forwarded to the new Counselor.

## **SECTION 4 REMOVAL OF COUNSELOR FROM OFFICE**

The Executive Council may, for cause, declare the office of Chapter Counselor vacant. Should this happen, representatives from the Society will work with the institution to appoint a replacement.

## **ARTICLE VII – MEETINGS**

Each chapter shall hold at least two meetings during the Society year. At least one meeting shall include an initiation.

### **SECTION 1 QUORUM**

A quorum shall be defined in the local chapter bylaws. Quorum for the LAMBDA IOTA Chapter of Kappa Delta Pi is *a simple majority of the voting membership in good standing of the Chapter shall constitute a quorum.*

### **SECTION 2 DISSOLUTION OF CHAPTER**

The process for elective dissolution of a chapter can be found in the Society bylaws.

## **ARTICLE VIII – COMMITTEES**

Each chapter may maintain the following committees according to their chapter model selected biennially.

### **SECTION 1 EXECUTIVE COMMITTEE**

The executive committee shall consist of the current officers of the chapter including the Counselor and Associate Counselor(s), where there are such officers, and may include the immediate Past---President. It shall be the duty of the Executive Committee to supervise the general activities of the chapter, serve as the official agency for communication, act in emergencies between meetings of the chapter, conduct initiations, and ensure the completion of all required reports.

### **SECTION 2 STANDING COMMITTEES**

The following committees shall be appointed annually:

- 2.1 Membership Committee. The membership committee shall receive names of candidates' suggestion for membership; obtain a list of valid candidates from the chapter counselor, co---counselor, designated faculty member or appropriate

- college/university staff administrator; prepare a list of eligible candidates and, together with the required information, present this to the appropriate chapter body.
- 2.2 Program Committee. The Vice President shall direct the Program Committee. This committee shall be responsible for planning programs for the chapter.
- 2.3 Fundraising Committee. The fundraising committee shall be responsible for planning fundraising projects for the chapter, the Kappa Delta Pi Educational Foundation, and/or external organizations the missions of which are consistent with Kappa Delta Pi.

**ARTICLE IX – SUPREMACY CLAUSE**

The Kappa Delta Pi-Lambda Iota Chapter agrees to follow all Appalachian State University, State, and Federal Laws and Policies.

**ARTICLE X – NON-DISCRIMINATION CLAUSE**

Kappa Delta Pi states that no student will be excluded from membership or participation on the basis of his or her race, color, religious status or historic religious affiliation, sex, national origin, age, political affiliation, veteran status, disability, sexual orientation, gender identity and expression, or unless exempt under Title IX, gender.

**ARTICLE XI – AMENDMENTS**

The Bylaws of the LAMBDA IOTA Chapter may be amended at any regular meeting of the Chapter by a 2/3 vote of active members present, provided that a copy of the proposed amendment(s) has been sent to all active Chapter members at least ten (10) days prior to the meeting. Chapter bylaws must be reviewed every two years and ratified by the chapter membership.

The following signatures certify that the bylaws have been adopted by the LAMBDA IOTA Chapter.

Signatures \_\_\_\_\_

Acting Chapter Treasurer /Co---counselor Lisa A. Gross Digitally signed by Lisa A. Gross  
DN: cn=Lisa A. Gross, o=Appalachian State University, ou=Campus and  
Institution, email=l.gross@appstate.edu, c=US  
Date: 2012.12.17 10:00:00Z Date \_\_\_\_\_

Acting Chapter President/ Co---counselor Lisa Poling Digitally signed by Lisa Poling  
DN: cn=Lisa Poling, o, ou, email=polingl@appstate.edu,  
c=US  
Date: 2012.12.17 19:08:32 -0500 Date \_\_\_\_\_

Society Headquarters Approval \_\_\_\_\_ Date \_\_\_\_\_